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## ***MI-ACCESS TRAINING PACKET***

### **Purpose of the Training**

Welcome to 2002/2003 MI-Access. The training materials contained in this packet are intended to help teachers and other special education professionals

- learn more about MI-Access, Michigan's Alternate Assessment Program,
- learn how to conduct an observation,
- practice determining levels of independence, and
- practice observing and scoring actual students.

The training materials are **NOT** designed to show the logistics involved in organizing and administering MI-Access. Those will be covered in the *2002/2003 MI-Access Coordinator/Administration Manual*, the MI-Access 2002/2003 CD-ROM, and the 2003 MI-Access Teleconference.

### **Who Should Be Trained?**

MI-Access assessments are to be administered by the teacher or related service provider who is most familiar with the student and most appropriate given the specific assessment activity. For example, if the activity is instructional in nature, it makes sense for the teacher to conduct the observation. If, however, the activity takes place during physical therapy, it may be more appropriate for the physical therapist to conduct the observation.

This training packet, therefore, should be given by District and School MI-Access Coordinators to all persons who will potentially be involved in administering MI-Access assessments, including (but not limited to) teachers, teacher consultants, resource teachers, physical therapists, occupational therapists, school psychologists, and so forth.

### **When Should Assessment Administrators Be Trained?**

Those attending the MI-Access Annual Conferences should bring the MI-Access training packet with them for use in the full-day "training of the trainers" session. (You may register for the conferences at **[www.gomiem.org](http://www.gomiem.org)**.) Then, sometime between October 2002 and February 2003 (the month in which the MI-Access assessment window begins), ALL people who will potentially be administering assessments at the district and school level should take part in a comprehensive training session to ensure accurate administration of the assessments.

During the session, (1) all training materials should be reviewed, (2) the participants should watch the full 2002/2003 MI-Access training video, and (3) participants should practice the two hands-on training activities.

*Keep in mind that training is necessary not only for those who are new to MI-Access, but also for those who need updated information. (There will be changes each year of which everyone should be aware.) Annual training is important for informational purposes as well as to keep rater reliability high in years to come.*